

2015

AMENDED AND RESTATED

BY-LAWS of

DISTRICT -7 SHUFFLEBOARD ASSOCIATION

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HEMET DISTRICT 7 SHUFFLEBOARD ASSOCIATION

Affiliated with the California Shuffleboard Association Inc.

CONSTITUTION AND BY-LAWS

This document was originally approved by the District Board of District 7 Shuffleboard Association on September 23, 1986 and amended on December 8, 1986, December 9, 1987, March 9, 1988, January 15, 2003, October 14, 2006, January 13, 2007, September 15, 2007, August 16, 2014 and March 14, 2015

ARTICLE I – NAME

This Association shall be known as the Hemet District 7 Shuffleboard Association. Hereafter referred to as the Association, and shall comprise all Hemet District 7 member clubs.

ARTICLE II – ADDRESS

The official address of the Association shall be a post office box address maintained by the District.

ARTICLE III – SCOPE OF ACTIVITIES

(a) To accomplish its purpose, the Association shall:

1. Encourage the construction of shuffleboard courts upon which the game can be played satisfactorily, by publicizing and supplying to all interested persons complete plans and specifications to meet the minimum requirements established by the CSA for the construction of good courts.
2. Provide its member clubs with instructions on the care and upkeep of shuffleboard courts and equipment.
3. Provide its member clubs with copies of the latest revised Official California Shuffleboard Rules and CSA Manual of Instruction for Court Officials. Encourage and train players to become Approved Tournament Officials and have the CSA certify them as such.
4. Provide sanctioned and supervise official championship tournaments to be played pursuant to CSA Tournament Regulations and give official recognition to the winners thereof.
5. Provide its member clubs with CSA tournament regulations and instructions on planning for and conducting sanctioned tournaments.
6. Exercise its vested duty and authority toward securing and maintaining a uniformity of observance by its member clubs of the full text of the Official Rules, to the extent practicable in all of its official championship tournaments.
7. Encourage and assist its member clubs to conduct the many other kinds of shuffleboard contests and tournaments and provide them with the CSA booklet of suggestions on how to conduct them.
8. Assist its members to the extent requested and possible on any problems they may have.
9. Publicize its existence and activities to the greatest extent possible, and encourage

membership in the Association.

10. Do such other things consistent with the stated purpose of the Association so that more and more players will get more and more pleasure, relaxation, and healthful exercise from the game of shuffleboard.
11. Promote sportsmanship, inter-club relations and play in the game of shuffleboard for the greatest possible enjoyment by the players of its member clubs and to supervise League play six months of the year.

ARTICLE IV – OFFICERS

- (a) The Officers of this Association shall be duly elected, President, Vice President, Secretary, Treasurer, four (4) duly elected Executive Committee Members, and the immediate Past President of District 7.
- (b) The tenure of District Officers shall be for one (1) year, beginning with their installation at the Annual District Board Meeting in which they were elected and ending at the time their successors are installed at the next Annual District Board Meeting, the first Saturday of May. No member shall be eligible to serve for more than two (2) consecutive terms in office, unless by a majority vote, that officer can serve one (1) additional year.
- (c) If an Officer of District_7 should change his permanent residence to a location outside the District – his office shall thereupon automatically become vacant.

ARTICLE V – DISTRICT EXECUTIVE COMMITTEE

- (a) The Officers of the District shall constitute an Executive Committee to administer the affairs of the District. The duties assigned to each member of the Executive Committee shall be discretionary with the District President.
- (b) Each member of the Executive Committee shall have equal power in all meetings of the Committee. A majority of the members of the Executive Committee shall constitute a quorum for any Executive Committee meeting.
- (c) Good sportsmanship shall be a requisite of all club members. Any member displaying unsportsmanlike conduct or using foul or abusive language during shuffle board activities may be suspended or expelled from the District by a two thirds (2/3) vote of the Executive Committee. If the offending member is also an officer refer to **Article XIII (a)**.
- (d) The suspended or expelled individual may be reinstated upon recommendation in writing by four (4) members in good standing and a majority vote at an Executive Committee Meeting.

ARTICLE VI – DISTRICT BOARD

- (a) The District Board shall consist of the President, or other authorized representatives of each of the member clubs. Each member club shall be entitled to one (1) vote at all General, Special, or Annual meetings of the District board. All votes must be cast in person by the member club Presidents or their duly elected authorized representatives. Any authorized representative of a member of the club President must present such authorization in writing and be a member of the club represented. Any member of the Executive Committee who is also President of a member club may be represented by a duly elected authorized representative for his club.

ARTICLE VII – DUTIES OF OFFICERS

(a) District President:

1. The duties of the President shall be to preside at all meetings of the District Board and act as Chairman of the Executive Committee. He shall, with the advice and consent of the Executive Committee, appoint chairman and committees, except the Nominating Committee which, in his judgment, may be required. He shall serve as an official on each committee, except the Nominating Committee, and perform such other duties as are incumbent to the office of District President.
2. The President may sign checks and use the debit card as needed in taking care of District 7 business. All checks to be signed by someone other than to whom the check is prepared.

(b) District Vice President:

1. The Vice President shall, in the absence of the President, assume all of the duties of the President.

(c) District Secretary:

1. The Secretary shall keep minutes of all meetings of the Executive Committee and of the District Board, and be custodian of all records.
2. The Secretary, with the advice and consent of the Executive Committee, shall handle all written correspondence of the District.

(d) District Treasurer:

1. The Treasurer shall be the custodian of all funds of the District, shall collect and Disperse same and keep a financial record thereof, as prescribed by the Executive Committee and these By-Laws.

ARTICLE VIII – LEAGUE MEMBERSHIP

- (a) Any District 7 member club having at least four (4) regulation shuffleboard courts available For use at all times shall be eligible for League membership.
- (b) Any member club shall have the right to withdraw one or more teams from organized League play at any time; however, such withdrawal shall be deemed final and irrevocable and no reinstatement shall be considered prior to the end of the League year (September to April) concerning which such withdrawal was made.

ARTICLE IX – STANDING COMMITTEES

(a) League Committee:

1. The Executive Committee shall appoint one League supervisor for each league.
2. The District President and the League Supervisors shall constitute the League Committee. This Committee shall set up the divisions in each league and also govern all rules of League play in District-7.

(b) Tournament Committee:

1. The Executive Committee shall appoint a Tournament Director, who shall select an Assistant Tournament Director.
2. The District Tournament Director shall be in charge of State and District sanctioned tournaments. All member clubs shall be encouraged to plan, conduct and manage sanctioned tournaments within their clubs, under the supervision of an Approved Tournament Manager (ATM Green Card). All money's received from such tournaments

from any source whatsoever, shall be the property of the host clubs.

3. All the expense of conducting sanctioned District tournaments shall be paid by the host Clubs, including the engraving of the winner's name and club on all perpetual, traveling or memorial trophies.

(c) Approved Tournament Official Examiner Committee:

1. The Executive Committee shall appoint an Approved Tournament Official Examiner.
2. The Approved Tournament Official Examiner shall conduct classes of instructions, and give examinations to club members. Applicants, who successfully qualify, shall be issued ATO cards for refereeing.

(d) Nominating Committee:

1. Nominations for all Officers shall be made by a committee appointed by the Executive Committee. The Nominating Committee shall offer in writing its nominees who have agreed to serve if elected; such list of nominees to be submitted for consideration not later than the District-7 division awards ceremony. Such notice shall also state that additional nominations may be made from the floor at the Annual Meeting.

(e) Auditing Committee:

1. The District President shall appoint a committee of at least two District -7 members to audit the accounts of the Association prior to the Annual Meeting.

(f) By-Laws Committee:

1. The Executive Committee shall appoint one or more District -7 members to monitor the status of the terms of the District Constitution and By-Laws with respect to the management and operation of District -7.
2. The Chairman of this committee shall act as Parliamentarian in all meetings of the Executive Committee or District Board.

(g) Social Committee:

1. The Executive Committee shall appoint one or more District-7 members to organize and manage social activities of the District.

(h) Publicity Committee:

1. The Executive Committee shall appoint one or more District-7 members to publicize and report the shuffleboard activities in the District.

(i) Instruction Committee:

1. The Executive Committee shall appoint one or more District-7 members to conduct classes and otherwise instruct any members of the District in the strategy, protocol, rules, terms, etc. of the game of shuffleboard.

(j) Courts Construction and Maintenance:

1. The Executive Committee shall appoint one or more District-7 members to provide information to all interested parties in District-7 concerning the construction and maintenance of shuffleboard courts and equipment.

(k) Membership Committee:

1. The Executive Committee shall appoint one or more District-7 members to take appropriate action to promote the game of shuffleboard in the District, with the object of increasing membership and participation in shuffleboard activities.

(l) Rules Committee:

1. The Executive Committee shall appoint one or more District-7 members to provide appropriate rules for playing shuffleboard.
- (m) Public Relations Committee:
 1. The Executive Committee shall appoint one or more District-7 members as a Public Relations Committee.

ARTICLE X- RECEIPTS and DISBURSEMENTS

- (a) To offset the cost of "conducting the Shuffleboard League", there shall be an entry fee determined by the Executive Committee and approved by the District Board. The fee will be per player for all team players in League competition. Said entry fees shall be collected by team Captains and forwarded to the League Supervisor before League play begins. Entry fees collected from additional players added to the team during the League Season shall be forwarded promptly to the League Supervisor. League Supervisors shall forward all such money's to the District Treasurer.
- (b) Approved January 13, 2007. All expenditures shall require prior approval. The District-7 President can approve expenditures up to and including \$100.00. The District Executive Committee by majority vote can approve expenditures up to and including \$500.00. All Expenditures exceeding \$500.00 require approval by majority vote of the Club Presidents. A Majority vote by phone is acceptable.

ARTICLE XI-MEETINGS

- (a) The Executive Committee shall meet at the call of the District President or at the request of a majority of the members of the Executive Committee.
- (b) The Annual meeting of the District Board shall be held the first Saturday of May, the time and place to be selected by the District President. This meeting shall be to elect Officers, gather data for CSA member club roster and to tabulate a report on the number and location of courts and players. These reports are to be mailed to the Recording Secretary of the CSA by the 19th of January. Written notice of Annual Meetings shall be mailed or delivered by the District Secretary to the President of each member club in District-7 and to each League Supervisor at least fifteen (15) days prior to the date set for the meeting. Such notice shall include the list of nominees for office presented to the Executive Committee by the Nominating Committee, and shall state that additional nominations may be made from the floor at the Annual Meeting.
- (c) A Special Meeting of the District Board may be called by the District President at any time, or by written request signed by the Presidents of at least (1/3) of the member clubs within the District. The District President shall promptly call a Special Meeting for the purpose stated in the request. Written notice of each Special Meeting shall be mailed or delivered by the District Secretary to the President of each member club and to each League Supervisor and Division Manager at least ten (10) days prior to the date set for the meeting.
- (d) In addition to the Annual Meeting and any Special Meetings of the District Board, the District President shall call two (2) General Meetings to be held in March and September of each year. These meetings shall be for the purpose of allowing members of the District Board to present suggestions and recommendations to assist the Executive Committee and all Committees in the management and operation of District-7. Written notice of each General

meeting shall be mailed or delivered by the District Secretary to the President of each member club at least fifteen (15) days prior to the date set for the meeting.

(e) The order of business at the Annual District Meeting shall be as follows:

1. The Pledge of Allegiance
2. Roll call of member clubs
3. Reading of the minutes of the last previous District Board meeting.
4. District Treasurer's report.
5. Reports of committees.
6. Unfinished business
7. Annual report and/or comments by each member of the District Executive Committee, concluding with the District President's report.
8. New Business.
9. Election of District Officers.
10. Installation of District Officers for their one (1) year term commencing immediately at close of Annual Meeting.
11. Adjournment.

(f) The order of business at Special District Board Meetings shall be as follows:

1. The Pledge of Allegiance.
2. Roll call of the member clubs within the District to be recorded in the minutes.
3. Reading of the minutes of the last previous District Board meeting.
4. The business for which the meeting was called.
5. Adjournment.

(g) The order of business at the (2) General meetings described in paragraph (d) above, shall be as follows:

1. The Pledge of Allegiance
2. Roll call of the member clubs within the District to be recorded in the minutes.
3. Reading of the minutes of the last previous District Board Meeting.
4. District Treasurer Report.
5. Reports of committees.
6. Unfinished business.
7. New business.
8. Suggestions and recommendations by members of the District Board.
9. Adjournment.

(h) A copy of the minutes of all District Board Meetings and Executive Committee Meetings, attested to by the presiding official, shall be sent promptly to the President of the CSA.

(i) It is for the best interest of the District that there shall be no discussions of religion, politics or any controversial subjects not directly related to the scope and function of shuffleboard.

(j) A majority of the member clubs within District-7 shall constitute a quorum for any District Board Meeting. A majority vote of the member clubs present and voting shall prevail in all matters, except the amendment of these By-Laws, or the removal of an Officer.

(k) The rules contained in the current edition of Roberts Rules of Order shall govern the conduct of all meetings in all cases to which they are applicable and in which they are not in consistent with these By-Laws and/or any special rules of order that may have been adopted.

ARTICLE XII - ELECTION OF DISTRICT OFFICERS

- (a) The election of District Officers shall take place at each Annual Meeting of the District Board which meets on the first Saturday of May. All nominees must be a member in good standing of District-7.
- (b) A separate vote shall be taken for each office, starting with the District President, and a nominee must receive a majority of the votes cast to be elected. If there be only one (1) nominee for a specific office, the presiding official shall direct the District Secretary to cast a single ballot for a single nominee, but if there be more than one (1) nominee for a specific office, the vote shall be by secret balloting.
- (c) In the event there be more than two (2) nominees for a specific office and none of them receive a majority of the votes cast in the first balloting, then a run- off vote shall be taken between the two (2) nominees receiving the greatest number of votes in the first balloting.
- (d) The election procedure shall be as follows for each elective office:
 - 1. Announcement of the office to be filled, and the nominee or nominees selected by the Nominating Committee.
 - 2. Nominations from the floor.
 - 3. Closing of nominations
 - 4. The vote in a manner set forth in paragraphs (b) and (c) of this article. If there be more than one (1) nominee, the presiding official shall appoint two or more persons to distribute, collect and tally the secret ballots.
 - 5. Declaration of person elected.

ARTICLE XIII – VACANCIES

- (a) Any District Officer may be removed from office by a secret vote of two-thirds (2/3) of the District Board members present and voting at any Special Meeting of the District Board called for the purpose of determining whether such Officer should be removed from his office.
- (b) If an elective District office should become vacant between Annual Meetings of the District Board, the District President shall call a Special Meeting of the District Board for the purpose of filling the vacancy for the remainder of the current term of office by an election in the manner set forth in paragraph (d) of the preceding Article. If the vacancy is in the office of the District President, then the District Vice President shall call a Special Meeting.

ARTICLE XIV – AMENDMENTS OF THE BY-LAWS

These By-Laws may be amended at any District Board Meeting by a two-thirds (2/3) vote of the member clubs, provided that written notice of the proposed amendment or amendments shall have been mailed or delivered with the notice of the District Board meeting to the President of each member club.

ARTICLE XV- REPRESENTATION ON CSA BOARD OF DIRECTORS

- (a) The President of District-7, together with another person of his choice, shall represent District-7 at each CSA Board Meeting, and who shall be entitled to one (1) vote, making a total of two (2) votes.
- (b) In the event that the District President is otherwise qualified as a member of the CSA Board, he shall appoint a second person of his choice to also represent District -7 at each CSA meeting and who shall also be entitled to one (1) vote, making a total of three (3) votes.
- (c) The person or persons selected by the District President in accordance with paragraphs (a) and (b) above, may be changed at the will of the District President.

ARTICLE XVI DONATIONS

- (a) The District shall not make any donations to any organization or to any individual, or on behalf of any organization or individual.
- (b) Gratuities may be granted for special services rendered for the good of the District by a majority vote of the Executive Committee.

ARTICLE XVII – DISTRICT-7 TOURNAMENT PLAY

- (a) During a sanctioned District Tournament, a request for a complete sprinkling of the court at anytime, would be handled the same as a redress request and item 1d under section C – Playing Rules of the CSA Official Rules would apply. Three of the four players would have to agree to a complete sprinkling.
- (b) As in the CSA rules and By-laws, entry fee and the number of frames to be played will be determined by the Tournament Manager. The entry fee should be a reasonable amount and number of frames will be either 12 or 16 frames. The Tournament Manager will also determine whether it is a trophy or money tournament.
- (c) In District-7, a player should not sign up for a tournament if he or she cannot play their game on the final day of play. A player must notify the Tournament Manager in advance of his first game, if he is unable to play and wants to go into the consolation round. Failure to notify gives the Tournament Manager the option of giving this opening to someone else as a tournament player. If on the final day's first game a player is unable to play for any reason, that position will be given to the person who lost to this player in the previous game, if loser of the previous game cannot be found, then a pusher will be used in the missing player's final game position and the missing player will be given a 4th Place win.

The new addition to the By-laws (ARTICLE XVII) was approved by the District Board on September 15, 2007. Each Club President or representative who voted to accept this addition to the By-Laws is listed on page 11.

The following changes to the By-Laws, those added, deleted or amended were approved and accepted on August 16, 2014. This page will be updated, as needed, with the new Constitution or By-law Amendments or changes.

ARTICLE II – ADDRESS

The official address of the Association was changed from the currently serving District President to a post office box maintained by the District

ARTICLE IV – OFFICERS

- (a) No change
 - (b) The tenure of District Officers remains the same, one (1) year. It was changed from beginning of January 1st and ending on December 31st, to beginning immediately at the close of the Annual District Meeting and ending at the same time one (1) year later. The date of the Annual District Board Meeting to be held the first Saturday of May was also added.
 - (c) No change.
-

ARTICLE V – DISTRICT - DISTRICT EXECUTIVE COMMITTEE

- (a) No change
 - (b) No change
 - (c) This paragraph was added and refers to conduct expected of the membership, what actions might be taken if deemed necessary.
 - (d) The paragraph was added to further explain how to be reinstated.
-

ARTICLE VII – DUTIES OF OFFICERS

- (a) District President
 - 1) No change.
 - 2) The change allows the President to counter sign all checks and withdrawals only in excess of one hundred dollars (100.00) instead of all checks, along with the District Treasurer. It also states that all checks are to be signed by someone other than whom the check is prepared.
-

ARTICLE IX – STANDING COMMITTEE

- (a) League Committee
 - 1) No change
 - 2) Deleted was the “Division Manager for each Division.”
 - 3) Sentence deleted as we do not have Division Managers.
 - (b) No change.
 - (c) No change.
 - (d) Nominating Committee
 - 1) The time was changed for the Nominating Committee to submit their list of nominees. Instead of November 15th it now reads “not later than the District -7 Division Awards Ceremony.
 - (e) thru (m) No change.
-

ARTICLE X – RECEIPTS AND DISBURSEMENTS

- (a) Deleted was “via their Division Managers,” as it no longer applies.
 - (b) No change
-

ARTICLE XI – MEETINGS

- (a) No change
- (b) The time of the Annual Meeting of the District Board was changed. It now states the Annual Meeting
 - 2. shall be held the 1st Saturday of May not during the first the 1st week following the Annual CSA

Meeting.

(c) No change.

(d) No change.

(e; f & g) The order of business at all of the meetings reversed #1 and #2, the Pledge of Allegiance is first and roll call is second.

ARTICLE XII – ELECTION OF DISTRICT OFFICERS

(a) It now states the Annual Meeting of the District Board shall take place on the first Saturday of May, and that all nominees must be members in good standing of District-7.

The following change to the By-Laws was approved and accepted on March 14, 2015. Each club President or representative who voted to accept this change is listed in the back.

ARTICLE VII – DUTIES OF OFFICERS

(a) District President

1) No Change.

2) The President does not need to countersign all checks and withdrawals in excess of \$100.00 but may sign checks and use debit card as needed in taking care of District 7 business.

This Constitution and By-Laws, as amended, was approved by District 7 Executive Committee, held at Hemet, CA on: March 14, 2015 and hereby replaces and renders void any similar documents previously in effect.

DISTRICT -7- OFFICERS

President, Lois Depezynski Lois Depezynski

Vice President, Sharyn DiChiro Sharyn DiChiro

Secretary, Rocky Raver Rocky Raver

Treasurer, Rita Deidrich Rita Deidrich

Past President, David Cozad David T. Cozad

EXECUTIVE COMMITTEE

Helen Bell Helen Bell

Don Berry Don Berry

George Hayes George Hayes

Joe Jackson Joe Jackson

DISTRICT-7 CLUB PRESIDENTS

COLONIAL COUNTRY CLUB, John Gibson

John A. Gibson

DEVONSHIRE DOWNS, Ron Schroyer

EDEN ROC, Virgil Mortensen

Virgil Mortensen

EL GRANDE ESTATES, Mickey Rose

Mickey Rose

GOLDEN VILLAGE, Helen Bell

Helen Bell

HEATHER ESTATES, David Miller

HEMET MUNICIPAL, Carol Anderson

Carol Anderson

HEMET WEST, Paul Epps

Paul Epps

HERTIAGE RANCH, Emil Orlando

Emil J. Orlando

MOUNTAIN SHADOWS, Lois Depezynski

Lois Depezynski

PANORAMA VILLAGE, James Nehf

James J. Nehf

SEVEN HILLS, Suzanne Shapiro

Suzanne Shapiro

SIERRA DAWN SOUTH, Jan Stephens

Jan Stephens

SIERRA DAWN SOUTH EAST, Lynda Goggin

Lynda Goggin

SUN CITY, Liz Backus

Liz Backus by Budget Gerber

VILLA DEL MONTE, Frank Carchedi

Frank J. Carchedi